

DATE: September 24, 2020

TO: Chair and Directors
Regional District Board

FROM: Russell Dyson
Chief Administrative Officer

RE: **Union Bay Improvement District
Conversion Study - Update**

FILE: 0400-60/Union Bay

Supported by Russell Dyson
Chief Administrative Officer

R. Dyson

Purpose

Provide an update on the Union Bay Improvement District Conversion Study project.

Recommendation from the Chief Administrative Officer:

This report is for information purposes.

Executive Summary

- Since early 2020, the CVRD, UBID and Ministry of Municipal Affairs and Housing have collaborated on a study to understand the impacts of converting the UBID services to CVRD services
- The draft report and newsletter on the conversion study are now posted to the CVRD website at www.comoxvalleyrd.ca/ubid
- Public engagement is scheduled
 - Online: Thursday, October 15 from 7 to 8:30 pm
 - Face-to-face: Tuesday, October 20 from 4 to 7 pm at the Union Bay Community Hall (in 30 minute time slots and registration is required)
- Following the engagement, the report will be finalized and submitted to the CVRD, UBID and the Ministry
- UBID will be conducting a referendum on the topic on November 28, 2020
- Referendum results and the final report will be presented to the CVRD Board for consideration in December
- If a conversion is to occur, it would be scheduled at some point in 2021, to enable certainty around transition components including the UBID water supply/infrastructure and existing CVRD commitments to the current Comox Valley water treatment plant project.

Prepared by:

J. Warren

James Warren
Deputy Chief Administrative
Officer

Government Partners and Stakeholder Distribution (Upon Agenda Publication)

Union Bay Improvement District	✓
Ministry of Municipal Affairs and Housing	✓